File System Case Project

I started with the Z drive and Department root as you had in your example. I wanted each department to have their own file so I could categorize the folders in a more logical way. Photoshop files seemed like a natural fit for design, as did Financial Docs, Newsletters, and Web page files to their respective departments. Documentation is always needed in IT so both types went there. Client Projects seemed to be executive work, and they would also seem to need the ability to branch their work into multi-year categories.

